



## **AVSC Nordic Position Description**

September 2025

**Position Title:** Nordic Race Team Head Coach

**Reports To:** Nordic Director

### **Compensation:**

- \$62,500-\$72,500, depending on experience
- Health Care (70%)
- Up to 5% matching funds towards 401K (retirement account) after one year during key semi-annual enrollment periods
- Paid time off
- Affordable housing may be available

### **Job Objective:**

AVSC Nordic Program seeks a full-time Head Race Team Coach to join our dynamic team. The Head Race Team Coach will report to the Nordic Program Director and work closely with the AVSC Nordic community. Our mission is to provide all youth in the greater Roaring Fork Valley the opportunity to excel as athletes and as people through winter sports. AVSC is the oldest and largest youth non-profit in the valley, and we have been teaching children and teens winter sports for nearly 90 years.

### **Scope:**

As a Race Team Coach, you will be responsible for daily Race Team training, working with the Nordic Director to implement program design, technical progressions, and AVSC methodology effectively. You will also assist in hosting top-quality events, traveling to RMN, select regional and National races. Additionally, you will manage away race sign-up and promote and support AVSC special events, fundraisers, and races. The ideal candidate must be able to speak from the heart and the head when articulating AVSC's mission and priorities. This position is expected to work some nights, weekends, and holidays.

### **Specific Duties and Responsibilities:**

- Coaching Duties include:
  - Day-to-day race team training
  - Working with the program director to effectively implement program design, technical progressions, and AVSC methodology

- Assisting with set up and tear down of training and race venues
- Competition duties that include:
  - Assisting in hosting top-quality events
  - Traveling to RMN, and select regional and National races
- Participating in venue development meetings, take notes, and complete specific venue-related tasks as they arise
- Managing away race sign-up
- Promoting AVSC special events and fundraisers
- Assisting in AVSC Nordic Fundraisers, special events, and races including, but not limited to:
  - Bonfire Dinner
  - Nordic Fest/ RMISA/ Owl Creek
  - BK Race Series
- Trip planning, booking, and reconciliation
- Participating in designated staff meetings and training sessions
- Assisting with and participate in Club-wide functions
- Assisting with Nordic participant recruitment and community development ideas
- Credit card reconciliation monthly
- Maintaining weekly communication with families through Campminder
- Ensuring news and results are submitted to the Communications Director promptly
  - Results from the weekend are due to the Communications Director within 48 hours of the event's conclusion
- Special projects as assigned

### **Skills:**

- Background screened and cleared for interaction with youth
- US Ski and Snowboard Coaches License
- Full endorsement of AVSC Core Values – Commitment, Teamwork, and Integrity
- Competence with basic computer applications, including MS Office, Google Calendars, Outlook, and website applications
- General understanding of competitive ski racing logistics
- Communication skills – written and oral – personable and well-spoken
- Enthusiastic, conscientious, and respectful
- Strong organizational skills with the ability to prioritize tasks and meet deadlines

### **Physical Requirements:**

- Must be able to lift and carry objects 50-75 pounds
- Must be able and willing to work in inclement weather

- Reasonable accommodations may enable individuals with disabilities to perform essential functions

**Application deadline:** September 12, 2025

**Expected start date:** September 15, 2025

**Please submit your** resume and cover letter to [shamilton@teamavsc.org](mailto:shamilton@teamavsc.org).